

September 4, 2018

Dear Retailer:

Below you will find instructions to ensure your buybacks are processed as quickly as possible.

Buyback instructions

Please follow the five easy steps to send back Scratch & Win tickets to BCLC:

1. Complete the enclosed **Approved Buyback** (green) and **Expired Ticket List** (orange) form(s). Please return the white copies with your buyback package and keep the yellow copy for your records.
2. Insert the completed white form(s) into the provided Purolator Courier Bag along with your tickets.
3. Peel & stick the provided Purolator Return Shipping Label (custom printed with your store name, address and BCLC's account number for charge-back) to the Purolator Courier Bag. If you use more than one courier bag, place one sticker on each bag.
 - Write down the **Purolator PIN** number for your records, (this PIN can be used to track your package on www.purolator.com).
4. When your buyback package is ready, contact **Purolator at 1.888.744.7123** to arrange for pickup **before Friday, October 12, 2018**. If requested, use **Purolator account #6002966**.
 - Please note, Purolator will only take buyback packages that have been logged in their system; therefore, you must call to coordinate pick up.
5. Check your driver's Purolator identification prior to releasing your buyback package. **Do not release your buyback package to anyone without proper Purolator identification.**

If you require any additional information, please contact Lottery Support Hotline at 1-800-667-1649.

Thank you for your continued support.



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